

Denver Energy Center Current Protocols for Health and Safety as of August 6, 2020

Building Access

1. The entrances and elevators are secure (locked) 24/7.
2. Every employee must have and use their building access card to enter the building and use the elevators.
3. Each person must keep their building badge on their person as they'll need it to enter the building and use the elevators at all times, including returning from lunch or outside meetings.
4. Foot traffic in the lobbies is one-way, enter from the plaza side card reader and exit through the Broadway/Cleveland St. side.
5. If your staff is expecting a client/guest, they must provide a Tenant phone number to the guest/client to call upon arrival at the building. An employee of Tenant must meet guests/clients at the Plaza side entrance to escort them into the building and onto their floor via the elevator.

Safety Signage

Please follow the guidelines on signage at entrances, in the lobby, elevator lobbies, stairwells and other locations throughout the building.

Health and Safety

We appreciate everyone adhering to the guidelines to help slow the spread of COVID-19:

- Properly wearing mask
 - Face mask/covering are required in all common areas such as lobbies, restroom, elevators, stairwells, corridors, mail areas, etc. The building cannot provide masks. Please use your own.
- Washing hands frequently.
- Practicing social distancing by keeping six feet between you and others.
 - Social distancing is required in all common areas such as lobbies, restroom, elevators, stairwells, corridors, mail areas, etc.

Building Safety

Elevators

- Occupancy is limited to 2 people in each passenger elevator at any time.
- The freight elevator in 1625 Broadway can accommodate 4 people at any time.
- When queuing for the elevators, please stay 6 feet apart.

Stairwells

- Green stairwells are for UP traffic
- Red Stairwells are for DOWN traffic.
- In case of emergency/evacuations all stairwells are down.

Fitness Center

- Out of an abundance of caution, the fitness center is not available for use at this time.
 - There is no scheduled opening date.
 - The fitness center includes the gym, locker rooms, showers, and yoga room.

Commitment to Cleanliness

Our professional janitorial team is adhering to cleaning guidelines set forth by CDC, OSHA, and other health organizations including:

1. Frequently cleaning high touch and high traffic areas
2. Disinfecting exterior and interior entrances
3. Wiping exterior and interior elevator panels
4. Servicing restrooms multiple times a day, including disinfecting nightly.
5. Locating hand sanitizer stations in the elevator lobbies of all floors, including concourse levels.