

AFTER HOURS HVAC FORM
1625 & 1675 BROADWAY

TENANT NAME: _____ SUITE: _____
DATE SUBMITTED: _____

Email form to: buildingforms.dec@am.jll.com

After hours HVAC requests are required for:

- Monday – Friday 6 P.M. – 7 A.M. after hours
- Saturday – **Please request all hours you want HVAC on Saturdays.** To save energy, HVAC is run by request only on Saturdays. From 8 a.m. to 2 p.m. there is no charge. **All other Saturday hours are after-hours.**
- Sunday all day is after-hours as the building is closed.

PLEASE PROVIDE 24 HOUR ADVANCE NOTICE

REQUESTED DATE & TIME			
DATE	TIME		
_____	FROM: _____	AM/PM	TO: _____ AM/PM
_____	FROM: _____	AM/PM	TO: _____ AM/PM
_____	FROM: _____	AM/PM	TO: _____ AM/PM

- AIR CONDITIONING** RATE IS \$131.00 PER HOUR
- AIR ONLY** RATE IS \$32.00 PER HOUR (Outside temperature must be 55 degrees or less)

AUTHORIZED BY: _____ DATE: _____
Please Print Name

SIGNATURE: _____ DATE: _____
Must be Authorized Tenant Contact

TO BE COMPLETED BY PROPERTY MANAGEMENT

PROPERTY MANAGEMENT _____ DATE: _____ TIME: _____
ENTERED INTO ANGUS BY: _____ DATE: _____ TIME: _____
ENGINEERING: _____ DATE: _____ TIME: _____